



CHARLES H. DATER FOUNDATION



Enriching the lives of children

Grant Request/Application

Grant applicants are strongly advised to review the Foundation's grantmaking guidelines, which are available at www.DaterFoundation.org or by writing or calling the Charles H. Dater Foundation, Inc., 602 Main Street, Suite 302, Cincinnati, OH 45202, telephone 513/241-2658, fax 513/241-2731.

The web site provides information regarding the Foundation's grantmaking focus/priorities and recent grants awarded.

This Grant Request/Application is available in electronic form in Word or PDF formats here, or by email request at info@DaterFoundation.org.

The Grant Request/Application is to be submitted by U.S. Mail or via delivery to the Charles H. Dater Foundation, 602 Main Street, Suite 302, Cincinnati, OH 45202. Office hours are Monday through Friday from 9:00 AM to 5:00 PM.

One copy of the cover sheet must contain the original signatures of the organization's board president and executive director, as well as five (5) additional copies of the cover sheet and six (6) copies of supplemental information/materials.

If applicable, grant applicants are to indicate the date of their last Dater grant and the date of the corresponding Grant Evaluation Report. No new grant will be considered if a Grant Evaluation Report is outstanding.

A period of 60 days is usually required from the time an application is submitted until the time a grant request is approved or declined.

(Revised January 2005)

Organization Information

Applicant Organization (Legal Name): _____

Doing Business As: _____

Previous Name, if changed: _____

Street Address: _____

City/State/ZIP: _____

Phone: _____

Fax: _____

E-mail: _____

Web Site: _____

IRS Name, as listed on 501(c)(3) letter: _____

IRS Letter Date: _____

Tax Exempt ID Number (EIN): _____

Executive Director: _____

Direct Phone: _____

Organization's Budget:

 Revenue: _____

 Expenses: _____

Organization's Endowment Size: _____

Organization's Major Funding Source(s):

Organization's Geographical Focus:

Previous Dater Foundation Grant Recipient?:

Yes No Unknown

Organization's Affiliation(s) and/or Accreditation Body (check all that Apply):

United Way

Better Business Bureau

Fine Arts Fund

Chapter of a national or regional organization

Other (Specify): _____

Program/Project Information related to this Grant Application/Request:

Program/Project Title: _____

Amount of this request: _____

Total Budget for this Program/Project: _____

Date funding decision is requested/needed: _____

Program/project time period: _____

Date Grant Evaluation Form will be completed/submitted: _____

Grant Request contact person: _____

Title: _____

Email: _____

Direct Phone: _____

Fax: _____

Brief description of the Program/Project _____

Brief demographic description of who will benefit from the Program/Project, including the number of children who will be impacted and/or affected: _____

Community/Counties/Geographical Area served by Program/Project: _____

Type of Grant Request: (check all that apply)

Capital Endowment Annual/Recurring

One-time Program/Project Operating Start-up

Previous Dater Foundation funding for this Program/Project?:

Yes No Describe: _____

The undersigned hereby certify that the information contained in this Grant Application/Request is correct to the best of our knowledge. We understand that our acceptance of a grant requires our submission of the Foundation's Grant Evaluation Form upon completion of the program or project.

Signature of Executive Director Date

Signature of Board President Date

Attachments

Please attach/enclose the follow items, labeling each with the appropriate letter and number to correspond with the items as listed below. If an item is not attached/enclosed, explain the reason.

Organization:

- O-1. Organization description, including mission statement, history, geographical focus. Not to exceed one page.
- O-2. Summary Budget for current fiscal year. Show major revenue and expense categories; in particular, significant sources of revenue including grant commitments and anticipated grants from foundations.
- O-3. Income Statement for the most-recently completed or available fiscal year. Show significant sources of revenue, including grants from foundations.
- O-4. Balance Sheet for the most-recently completed or available fiscal year.
- O-5. IRS Form 990 (cover page and, if applicable, Schedule B) for the most-recently completed or available fiscal year.
- O-6. Names and, if applicable, workplace affiliations of governing board members.
- O-7. Names and titles of key staff.
- O-8. IRS Determination Letter recognizing the organization's tax exempt status under IRC 501(c)(3). See related question in Section 3.
- O-9. Brief summary of prior grant history with the Dater Foundation. If applicable, indicate date of the last Dater grant and the date of the corresponding Grant Evaluation Report. Note: no new grant will be considered if a Grant Evaluation Report is outstanding.

Program/Project related to this Grant Application/Request:

- P-1. Description of the Program/Project, including problem or issue being addressed, specific goals/objectives, measurements (how success will be determined), timeline, geographical focus, and number of children that will be impacted or affected. Not to exceed one page.
- P-2. Program/Project Budget, including revenues if any and expenses. If funding sources in addition to the requested Dater Foundation grant are in place or being sought, please specify.
- P-3. Publicity. While publicity of the Dater Foundation and its grant is not necessary for a grant to be made, the Foundation is interested in knowing what could/would be done to promote the program/project, the grant and the Dater Foundation's involvement because a goal of the Foundation is to create greater awareness of the concept of philanthropy and preserve the memory of Charles Dater. Examples of publicity might include acknowledgement on a web site, at special events, in a news release, and in a newsletter or other publications.
- P-4. Will the Dater Foundation's grant be leveraged to secure additional dollars and/or resources (e.g., volunteer support) from other donors or funding sources? If so, how?
- P-5. Attach/enclose any additional information you feel would be helpful in the review of this Grant Request/Application.